



### **Course Objectives :**

1. To impart knowledge regarding concepts of Financial Accounting, Tally is an accounting package which is used for learning to maintain accounts.
2. This course helps students to work with well-known accounting software i.e. Tally ERP.9.
3. To make students capable to create company, enter accounting voucher entries including advance voucher entries, reconcile bank statement, do accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software.
4. Accounting with Tally certificate course is not just theoretical program, but it also includes continuous practice, to make students ready with required skill for employability in the job market.

### **Course Outcomes :**

1. After successfully qualifying practical examination, students will be awarded certificate to work with well-known accounting software i.e. Tally ERP.9
2. Student by their own will create company, enter accounting voucher entries including advance voucher entries, reconcile bank statements, do accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software.
3. Students will possess required skill and can also be employed as Tally data entry operator.



## Report on the Certificate course

As a part of academic activity, the department of Commerce has conducted certificate course in 'Tally ERP9' from 04.10.2022 for the academic year 2022-23. The important objective of the course is to improve basic knowledge in Tally ERP9 among the UG degree students. As per the instructions given by the principal during the minutes of the meeting 15 members of students are enrolled in to the certificate course for 2nd B.Com(G)., to enrich the Tally ERP9, the Commerce faculty member have engaged classes for 30Hours and dealt the basic concepts of the subject . At the end of the course, an external examination with multiple choice questions has conducted for the assessment of learners understanding levels of knowledge. The minimum qualifying of marks for the award of certification is 40%. All the students completed the course successfully and got certificates during the academic year 2022-2023.

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